



Tehama eLearning Academy
GOVERNANCE COMMITTEE MEETING
 Meeting Minutes
October 12, 2023

The meeting of the Tehama eLearning Academy Governance Committee was held on the above date. In addition to the Committee members: Michelle Barnard, Shelly Poliak, and Heather Null were present.

1. Call to Order	Sara Smith called the meeting to order at 3:30 PM.
2. Roll Call	Present: Linda Houchins, Sara Smith, Katie Dumas
3. Consent Agenda 3.1 Approval of Agenda 3.2 Approval of Minutes	Linda moved to approve, Katie seconded. None opposed. Motion carries. Katie moved to approve, Linda seconded. None opposed. Motion carries.
4. Audience with Groups and/or Individuals to Speak	None.
5. Administrator Report	Michelle read highlights of her report. TeLA currently has 122 students enrolled. Adult Ed. has 97 students enrolled. 10 Adult Ed students have graduated since June 2023. TeLA is looking to hire a part time para to support work experience and vocational training. TeLA students have a few upcoming field trips including one to Chico State and another to Coleman Fish Hatchery. Mention of upcoming TeLA social events include Fall Festival on 10/26/23 and Career Day on 11/17/23.
6. New Business 6.1 MOU with Empower Tehama	Michelle gave an overview of the contract. Empower Tehama has a counselor come to TeLA to provide one on one sessions and offer a group/class session as well as individual counseling sessions. Linda moved to approve, Katie seconded. None opposed. Motion carries.

6.2 Student Interaction Policy	The interaction policy focuses on detailing professional interactions between staff and students in detail. Tabled for next meeting. Sara asked to move this item from action to information.
6.3 MOU Shasta College Dual Enrollment	Sara gave a brief overview of what dual enrollment means and the partnership between Shasta College and TeLA. Katie moved to approve, Linda seconded. None opposed. Motion carries.
6.4 22-23 Unaudited Actual Report	Sara spoke about what these values covered and where they came from.
6.5 22-23 Unaudited EPA Budget	EPA - education protection account. Sara spoke about what this budget was, where it came from and what it covers.
7. Old Business	
7.1 LCAP/WASC	Michelle spoke about how LCAP and WASC are aligned to work together to provide what is best for TeLA students. She showed a quick video of pictures of TeLA students engaged in various on-site classes that TeLA is able to offer. Linda suggested posting the video to TeLA website and social media accounts.
8. Governing Committee Discussion	
8.1 Salary Schedule	Sara mentioned that a salary stipend is being brought to the December meeting.
8.2 Meeting Time	Governance meeting times have changed to 3:00 PM.
8.3 CTE Grant	CTE Grant in partnership with Shasta College. If granted could provide more funding support. Sara wants to submit a letter of support printed on the TeLA letterhead.
8.4 SARC	The SARC is scheduled to be brought to the committee at the next meeting.
9. Adjournment	There being no further business, the meeting was adjourned at 3:59 pm
Next Meeting:	December 14, 2023